

STATE OF CALIFORNIA



MEMO

**To: PETER HOFFMAN, CHAIR
RYAN BROOKS, MEMBER
ADMINISTRATION COMMITTEE**

Date: September 7, 2011

From: WILLIAM G. BRENNAN

Subject: CONSIDERATION OF ADMINISTRATIVE LAW JUDGE APPLICANTS

The Board's pool of Administrative Law Judges ("Judges") has been depleted with the resignations of Judges Archibald and Waits. Staff has been actively searching for new Judges and has identified three applicants that will meet our needs.

The applicants are Kymberly Pipkin, Lonnie Carlson and Victor Ryerson. All three have been interviewed in the Board's offices, and I've attached their resumes for your review. In light of Executive Order B-06-11 which prohibits travel unless it's mission critical, it was impractical for the candidates to be interviewed by the members of the Board.

I recommend that the Board approve the hiring of these three applicants. Following this approval, Board staff will begin the hiring process, which takes about four weeks to be completed.

If you have any questions or concerns, please contact me via email at bbrennan@nmvb.ca.gov or at (916) 324-6197.

Attachments as stated

cc: Ramon Alvarez C., President