

STATE OF CALIFORNIA



MEMO

**To: EXECUTIVE COMMITTEE
RAMON ALVAREZ C., CHAIR
GLENN STEVENS, MEMBER**

Date: August 29, 2011

From: WILLIAM G. BRENNAN

**Subject: DISCUSSION AND CONSIDERATION OUT-OF-STATE TRIPS FOR
FISCAL YEAR 2011/2012 THAT WERE PREVIOUSLY APPROVED BY
THE BOARD**

BACKGROUND

At the February 4, 2011, General Board meeting, the Board members approved out-of-state travel plans for fiscal year 2011/2012. The Board approved travel for eleven trips. On April 26, 2011, Governor Brown issued Executive Order B-06-11. This order bans travel both in-state and out-of-state unless it is mission critical or there is no cost to the state. All but one of the Board's trip requests was denied. The only out-of-state trip approved for this fiscal year is one trip to the National Association of Motor Vehicle Boards and Commissions Fall Workshop in Reno, Nevada for Bill Brennan.

RECOMMENDATION

It is the Board's practice for the Executive Committee to approve individuals to attend out-of-state trips. It is recommended that the Board authorize me to attend this trip.

If you have any questions concerning this matter, please contact me at (916) 324-6197 or Dawn Kindel at (916) 323-7201.