STATE OF CALIFORNIA

MEMO

To : FISCAL COMMITTEE
VICTORIA RUSNAK, CHAIR
TOM FLESH, MEMBER

Date: May 2, 2012

From : WILLIAM G. BRENNAN WGB
DAWN KINDEL DK
LINDA LIGHTER LL

Subject: BOARD FINANCIAL CONDITION REPORT FOR THE 3rd QUARTER OF FISCAL YEAR 2011-2012

The following is a financial summary of the Board's expenditures and revenues through the 3rd quarter of Fiscal Year (FY) 2011-2012.

Expenditures		***Revenue***	
Budget Appropriation	$1,798,418	Beginning Reserve Balance	$1,269,777
Expenditures	$1,187,969	Revenues	$ 908,818
Unexpended Appropriation	$ 610,449	Total	$2,178,596
		Current reserve balance	$ 990,627

The Board expended 66% of its appropriated budget through the 3rd quarter of FY 2011-2012.

Attached for your review is a detailed summary of the Board's fund condition as well as an itemized Revenue and Expense statement.

This memorandum is being provided for informational purposes only, and no Board action is required. If you have any questions prior to the Board Meeting, please contact me at (916) 324-6197, or Dawn Kindel at (916) 323-7201.

Attachments as stated

cc: Ramon Alvarez C., President

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New Motor Vehicle Board Fund Condition Statement - Fiscal Year 2011-2012

Revenue and Expenditures July, 2011, through March, 2012 - (75% of fiscal year)

	2009-2010		2010-2011		2011-2012 (July 2011 through March 2012)	
BEGINNING RESERVES	**2,063,892**		**1,503,749**		**1,269,777**	
Prior Year Adjustment	**27,000**	1	**85,000**	1	**0**	1
Adjusted Beginning Balance	**2,090,892**		**1,588,749**		**1,269,777**	
REVENUES AND TRANSFERS						
New Motor Vehicle Dealer License Fees						
0100 New Motor Dealer License	515,477		693,500		462,855	
0200 NMVB Filing Fee	19,600		20,000		7,400	
0300 NMVB Annual Fee	541,049		415,718		436,180	
	1,076,126		1,129,218		906,435	
Miscellaneous Services to the Public						
0800 Miscellaneous Services	2,394		1,495		2,383	
Miscellaneous Revenue						
1000 Arbitration Program	4,482		4,315		0	
Total Revenues	**1,083,002**		**1,135,028**		**908,818**	
Adjusted Beginning Balance	2,090,892		1,588,749		1,269,777	
Totals, Resources	**3,173,894**		**2,723,777**		**2,178,596**	
EXPENDITURES						
Payroll Expense						
Budgeted	1,252,158		1,332,337		1,239,791	
Expended	**1,148,059**	2 **92%**	**1,048,673**	2 **79%**	**847,890**	**68%**
Operating Expense and Equipment						
Budgeted	417,082		464,171		434,804	
Expended	**255,196**	2 **61%**	**229,786**	2 **50%**	**211,354**	**49%**
Pro rata Statewide Expense						
Budgeted	68,886		87,952		45,823	
Expended	**68,886**	**100%**	**87,952**	**100%**	**34,371**	**75%**
Encumbrance Balance	**120,004**	3	**10,460**	3	**35,854**	3
Total - Payroll and Operating Expense	**1,592,145**	**92%**	**1,376,871**	**73%**	**1,129,469**	**66%**
Additional Expenditures						
DMV Administrative charges						
Budgeted	78,000		78,000		78,000	
Expended	**78,000**	4 **100%**	**78,000**	4 **100%**	**58,500**	4 **75%**
Total Budgeted	1,816,126		1,962,460		1,798,418	
Total Expended	**1,670,145**	**92%**	**1,454,000**	5 **74%**	**1,187,969**	**66%**
RESERVES	**1,503,749**		**1,269,777**		**990,627**	

1 Prior period appropriation adjustments were made to bring Motor Vehicle Account fund balances in line with the State Controller's Office.

2 Totals were taken from DMV's final adjusted fiscal year end reports.

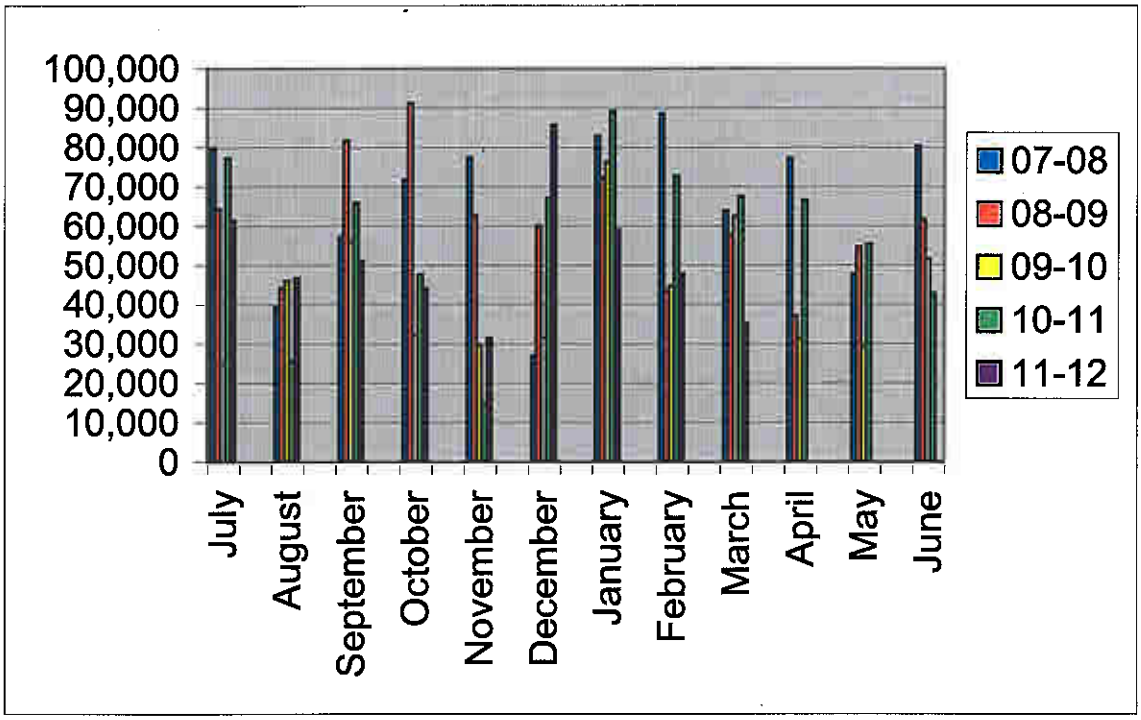
3 Funds encumbered but not yet expended are treated as expenditures. Encumbrance balances are held in abeyance for two years after fiscal year's end, and any balance remaining after two years is released and returned to the Board's fund.

4 Administrative charges are included in the total budget authorized by the department for support in areas such as personnel, budget, and business services; however, this amount is not treated as an allocation and is not captured in the attached detail. This charge was not deducted from the Board's account in 2006-2007 and the correction will show as a prior year adjustment in 2009-2010.

5 Expenditures totalled 1,454,871; however, an adjustment had to be made in order to correspond with the total on the Governor's Budget.

DEALER FEES
FIVE YEAR COMPARISON

	07-08	08-09	09-10	10-11	11-12
July	79,958.00	64,378.00	24,410.00	77,425.00	61,348.00
August	39,439.00	44,302.00	46,120.00	25,727.00	46,748.00
September	57,311.00	81,850.00	55,892.00	65,997.00	51,201.00
October	71,788.00	91,245.00	32,016.00	47,635.00	44,136.20
November	77,507.00	62,632.00	29,561.00	14,951.00	31,360.00
December	26,878.00	60,091.00	31,576.00	67,125.00	85,745.00
January	82,973.00	72,292.00	76,368.00	89,255.00	59,179.00
February	88,650.00	43,561.00	44,830.00	72,766.00	47,813.00
March	63,897.00	57,683.00	62,482.00	67,566.00	35,325.00
April	77,336.00	37,161.00	31,570.00	66,708.00	
May	47,822.00	54,676.00	29,077.00	55,457.00	
June	80,426.00	61,769.00	51,575.00	42,888.00	
Ytd	**793,985.00**	**731,640.00**	**515,477.00**	**693,500.00**	**462,855.20**



NEW MOTOR VEHICLE BOARD
Revenue Summary
fiscal year 2011-2012
March, 2012

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Object Code 1213													
0100-New MV Dlr Lic.	61,348.00	46,748.00	51,201.00	44,136.20	31,360.00	85,745.00	59,179.00	47,813.00	35,325.00	0.00	0.00	0.00	**462,855.20**
0200-NMVB Filing Fee	0.00	2,200.00	1,425.00	175.00	2,200.00	0.00	600.00	0.00	800.00				**7,400.00**
0300-NMVB Annual Fee	345,824.04	86,401.64	2,250.00	275.00	1,429.67	0.00	0.00	0.00	0.00				**436,180.35**
1213 Object Total	**407,172.04**	**135,349.64**	**54,876.00**	**44,586.20**	**34,989.67**	**85,745.00**	**59,779.00**	**47,813.00**	**36,125.00**	**0.00**	**0.00**	**0.00**	**906,435.55**
Object Code 1425													
0800-Misc. Services	0.00	93.40	0.00	0.00	552.78	0.00	1,554.00	183.30	0.00				**2,383.48**
1425 Object Total	**0.00**	**93.40**	**0.00**	**0.00**	**552.78**	**0.00**	**1,554.00**	**183.30**	**0.00**	**0.00**	**0.00**	**0.00**	**2,383.48**
Object Code 1614													
1000-Arbitration Program [1]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
1614 Object Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Revenue this Month	**407,172.04**	**135,443.04**	**54,876.00**	**44,586.20**	**35,542.45**	**85,745.00**	**61,333.00**	**47,996.30**	**36,125.00**	**0.00**	**0.00**	**0.00**	**908,819.03**
Revenue Year to date	**407,172.04**	**542,615.08**	**597,491.08**	**642,077.28**	**677,619.73**	**763,364.73**	**824,697.73**	**872,694.03**	**908,819.03**	**908,819.03**	**908,819.03**	**908,819.03**	**908,819.03**

1 Reimbursement of costs associated with collection of Arbitration Certification Program Fees

NEW MOTOR VEHICLE BOARD

EXPENDITURE REPORT FOR THE THIRD QUARTER OF FISCAL YEAR 2011-2012

(75% of fiscal year)

ACCOUNT CODE	DESCRIPTION	BUDGETED AMOUNT	EXPENDITURE YEAR TO DATE	%	BALANCE REMAINING	%
1000	**PAYROLL EXPENSE**					
0030	Salaries - full time staff	729,175	588,865.35		140,310	
0330	Salaries - part time staff	73,053	34,946.73		38,106	
0830	Overtime	0	1,193.21		-1,193	
0990	Salary Savings (minus)	0	0.00		0	
0020	TOTAL - salary expense	802,228	625,005.29		177,223	
1010	TOTAL - staff benefits	437,563	222,884.39		214,679	
	CATEGORY TOTAL					
1000	**PAYROLL EXPENSE**	**1,239,791**	**847,889.68**	**68%**	**391,901**	**32%**
3000	**OPERATING EXPENSE AND EQUIPMENT**					
2010	**General Expense**					
2050	Dues and membership	4,500	3,330.00		1,170	
2230	Library purchases	13,500	3,364.63		10,135	
2260	Minor equipment	4,500	4.30		4,496	
2270	Office equipment - rent/maintenance/repair	1,350	0.00		1,350	
2380	Miscellaneous general expense	1,350	57.17		1,293	
2391	Miscellaneous office supplies	13,500	1,306.05		12,194	
2395	Meeting expense	6,300	400.00		5,900	
2010	**Total - General Expense**	**45,000**	**8,462.15**		**36,538**	

ACCOUNT CODE	DESCRIPTION	BUDGETED AMOUNT	EXPENDITURE YEAR TO DATE	%	BALANCE REMAINING	%
2410	**Printing**					
2440	Office copier expense - rent/maintenance	9,000	3,149.66		5,850	
2480	Miscellaneous printing expense	0	0.00		0	
2410	**Total - Printing**	**9,000**	**3,149.66**		**5,850**	
2610	Postage	18,000	510.86		17,489	
2910	**Travel In-State**					
2920	Per diem (including personal car mileage)	23,441	4,201.37		19,240	
2940	Commercial air transportation	0	2,986.80		-2,987	
2950	Rental cars	0	661.78		-662	
2910	**Total - Travel In-State**	**23,441**	**7,849.95**		**15,591**	
3110	**Travel Out-of-State**					
3120	Per diem	18,000	515.24		17,485	
3140	Commercial air transportation	0	0.00		0	
3150	Rental cars	0	253.18		-253	
3110	**Total - Travel Out-of-State**	**18,000**	**768.42**		**17,232**	
3320	Training	13,500	1,537.00		11,963	
3430	Rent - non State owned building	165,000	119,979.09		45,021	
3445	Janitorial services	500	0.00		500	
3450	Security services	5,000	0.00		5,000	
3470	Facilities planning - DGS	4,050	1,993.98		2,056	
3820	Professional services - internal (Attorney General)	56,813	850.00		55,963	
4020	Professional services - external (court reporters)	63,000	66,252.75		-3,253	

ACCOUNT CODE	DESCRIPTION				%	BALANCE REMAINING	%
4324	Data processing software		4,500	0.00		4,500	
4350	Data processing minor equipment		4,500	0.00		4,500	
4380	Pro rata statewide expense		45,823	0.00		45,823	
4520	Equipment replacement		4,500	0.00		4,500	
	CATEGORY TOTAL						
3000	**OPERATING EXPENSE AND EQUIPMENT**		**480,627**	**211,353.86**	**44%**	**266,717**	**55%**
1000	**PAYROLL EXPENSE**		1,239,791	847,889.68	68%	391,901	32%
3000	**OPERATING EXPENSE AND EQUIPMENT**		480,627	211,353.86	44%	269,273	56%
	Total - Payroll and Operating Expense		**1,720,418**	**1,059,243.54**	**62%**	**661,174**	**38%**
	Pro rata statewide expense	1	(see above)	34,371.00			
	Encumbrance balance	2		35,853.66			
				1,129,468.20			
	DMV Administrative charge		78,000	58,500.00	75%	19,500	25%
	Grand total - fiscal year 2012-2012		**1,798,418**	**1,187,968.20**	**66%**	**610,450**	**34%**

1 Pro rata statewide expense is budgeted and expended on a quarterly basis; however, it does not show as an expenditure on DMV's reports.

2 Funds encumbered (for specific purchases) but not yet expended are treated as expenditures. Encumbrance balances are held in abeyance for two years after fiscal year's end, and any balance remaining after two years is released and returned to the Board's fund.

NEW MOTOR VEHICLE BOARD
Expenditure Summary
fiscal year 2011-2012
March, 2012

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
1000 Payroll Expense													
0030-Salaries full time	55,717.33	61,788.93	67,592.13	65,144.13	62,221.37	73,510.97	69,982.50	67,533.69	65,374.30				**588,865.35**
0330-Salaries part time	0.00	2,552.79	2,575.72	2,378.77	2,822.48	2,571.68	9,787.49	8,952.69	3,305.11				**34,946.73**
0830-Overtime	0.00	0.00	905.19	0.00	0.00	0.00	0.00	288.02	0.00				**1,193.21**
0990-Salary Savings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
0020-Total salaries	55,717.33	64,341.72	71,073.04	67,522.90	65,043.85	76,082.65	79,769.99	76,774.40	68,679.41				**625,005.29**
1010-Total benefits	22,927.66	29,653.93	25,715.65	23,082.40	24,249.68	24,104.03	24,955.09	24,160.54	24,035.41				**222,884.39**
1000 Total Payroll expense	**78,644.99**	**93,995.65**	**96,788.69**	**90,605.30**	**89,293.53**	**100,186.68**	**104,725.08**	**100,934.94**	**92,714.82**	**0.00**	**0.00**	**0.00**	**847,889.68**
3000 Operating Expense and Equipment													
2010 General Expense													
2050-Dues	0.00	0.00	0.00	0.00	0.00	0.00	3,330.00	0.00	0.00				**3,330.00**
2230-Library purchases	0.00	0.00	150.00	75.00	2,372.63	364.29	117.16	210.55	75.00				**3,364.63**
2260-Minor equipment	0.00	0.00	0.00	0.00	0.00	4.30	0.00	0.00	0.00				**4.30**
2270-Equipment repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
2380-Misc general expense	0.00	0.00	0.00	0.00	0.00	0.00	57.17	0.00	0.00				**57.17**
2391-Misc office supplies	0.00	0.00	0.00	0.00	0.00	0.00	612.15	0.00	693.90				**1,306.05**
2395-Meeting expense	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00				**400.00**
2010 Total	**0.00**	**0.00**	**150.00**	**75.00**	**2,772.63**	**368.59**	**4,116.48**	**210.55**	**768.90**	**0.00**	**0.00**	**0.00**	**8,462.15**
2410 Printing													
2440-Copier expense	0.00	89.95	197.50	102.71	984.42	197.86	445.77	205.42	926.03				**3,149.66**
2480-Misc expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
2410 Total	**0.00**	**89.95**	**197.50**	**102.71**	**984.42**	**197.86**	**445.77**	**205.42**	**926.03**	**0.00**	**0.00**	**0.00**	**3,149.66**
2610 Postage	0.00	0.00	0.00	0.00	0.00	204.19	306.67	0.00	0.00				**510.86**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
2910 Travel In-State													
2920-Per diem	0.00	0.00	0.00	0.00	248.37	627.39	2,510.75	0.00	814.86				**4,201.37**
2940-Air transportation	0.00	0.00	0.00	798.80	0.00	0.00	1,010.20	0.00	1,177.80				**2,986.80**
2950-Rental cars	0.00	0.00	0.00	0.00	131.80	29.00	422.42	0.00	78.56				**661.78**
2910 Total	**0.00**	**0.00**	**0.00**	**798.80**	**380.17**	**656.39**	**3,943.37**	**0.00**	**2,071.22**	**0.00**	**0.00**	**0.00**	**7,849.95**
3110 Travel Out-of-State													
3120-Per diem	0.00	0.00	0.00	0.00	0.00	515.24	0.00	0.00	0.00				**515.24**
3140-Air transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
3150-Rental cars	0.00	0.00	0.00	100.00	0.00	153.18	0.00	0.00	0.00				**253.18**
3110 Total	**0.00**	**0.00**	**0.00**	**100.00**	**0.00**	**668.42**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**768.42**
3320-Training	0.00	0.00	198.00	250.00	0.00	0.00	0.00	0.00	1,089.00				**1,537.00**
3430-Rent	13,177.89	13,350.15	13,350.15	13,350.15	13,350.15	13,350.15	13,350.15	13,350.15	13,350.15				**119,979.09**
3445-Janitorial services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
3450-Security services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
3470-Facilities planning - DGS	0.00	246.43	249.65	249.65	249.65	249.65	249.65	249.65	249.65				**1,993.98**
3820-Attorney General	0.00	0.00	0.00	0.00	255.00	0.00	595.00	0.00	0.00				**850.00**
4020-Court reporters	0.00	1,377.10	14,114.60	4,015.50	3,640.20	21,953.30	5,131.10	16,020.95	0.00				**66,252.75**
4324-Computer software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
4350-Computer minor equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
4360-Commercial Contracts-Interagen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
4380-Pro rata expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
4510-Major equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				**0.00**
3000 Total Operating expense	**13,177.89**	**15,063.63**	**28,259.90**	**18,941.81**	**21,632.22**	**37,648.55**	**28,138.19**	**30,036.72**	**18,454.95**	**0.00**	**0.00**	**0.00**	**211,353.86**

1000 Payroll expense	**78,644.99**	**93,995.65**	**96,788.69**	**90,605.30**	**89,293.53**	**100,186.68**	**104,725.08**	**100,934.94**	**92,714.82**	**0.00**	**0.00**	**0.00**	**847,889.68**
3000 Operating expense	**13,177.89**	**15,063.63**	**28,259.90**	**18,941.81**	**21,632.22**	**37,648.55**	**28,138.19**	**30,036.72**	**18,454.95**	**0.00**	**0.00**	**0.00**	**211,353.86**
Total monthly expense	**91,822.88**	**109,059.28**	**125,048.59**	**109,547.11**	**110,925.75**	**137,835.23**	**132,863.27**	**130,971.66**	**111,169.77**	**0.00**	**0.00**	**0.00**	**1,059,243.54**
Pro rata statewide expense (45,823)													34,371.00
Encumbrance balance													35,853.66
													1,129,468.20
DMV Administrative charge (78,000)													58,500.00
Grand Total - fiscal year 2010-2011													**1,187,968.20**