

STATE OF CALIFORNIA



MEMO

**To: ADMINISTRATION COMMITTEE
PETER HOFFMAN, CHAIR
RYAN BROOKS, MEMBER**

Date: May 1, 2012

**From: WILLIAM BRENNAN
DAWN KINDEL**

Subject: ANNUAL UPDATE ON TRAINING PROGRAMS ATTENDED BY STAFF

The Board requested an annual update on training attended by staff. The following chart represents training programs attended since the last report in March 2011.

DATE	STAFF	TRAINING	LOCATION	COST
4/2011	Jackie Grassinger Kathy Tomono	Analyst Training Program – ATP	Sacramento	\$0.00
4/2011	Eugene Ohta Linda Lighter Nicole Angulo Suzanne Luke Kathy Tomono Dawn Kindel	Microsoft Access Queries Made Easy	Online	\$199.00
5/2011	Jackie Grassinger Kathy Tomono	Analyst Training Program – ATP	Sacramento	\$0.00
6/2011	Jackie Grassinger	Analyst Training Program – ATP	Sacramento	\$0.00
6/2011	Tony Vela	Defensive Driver Training	Online	\$0.00
7/2011	Taquita Lugo	Outlook Level 1	Sacramento	\$0.00
7/2011	Jerry Prod Tony Skrocki William Brennan Dana Winterrowd Robin Parker	Judicial Writing Coherence and Cohesion	NJC webcast	\$0.00
7/2011	Jackie Grassinger Kathy Tomono Dawn Kindel Eugene Ohta Tony Skrocki William Brennan Dana Winterrowd	Is Anyone Listening	NJC Webcast	\$0.00
8/2011	William Brennan Dana Winterrowd Jerry Prod	Writing Principles for Professionals	Sacramento	\$0.00
8/2011	Diana Woodward-Hagle Tony Skrocki William Brennan Jerry Prod	Ruling on Objections in Administrative Hearings	NJC Webcast	\$0.00

8/2011	Diana Woodward-Hagle Tony Skrocki William Brennan Robin Parker	Professional Responsibility & Judicial Ethics	NJC Webcast	\$0.00
8/2011	Diana Woodward-Hagle Tony Skrocki William Brennan Robin Parker	Scientific Evidence and Expert Testimony	NJC Webcast	\$0.00
9/2011	Tony Vela	Outstanding Receptionist	Sacramento	\$99.00
9/2011	Taquita Lugo	Outstanding Receptionist	Sacramento	\$99.00
10/2011	William Brennan Dawn Kindel	Governing California Leadership Forum	Sacramento	\$0.00
10/2011	Dana Winterrowd	Rulemaking	Sacramento	\$250.00
10/2011	William Brennan Dawn Kindel Eugene Ohta Kathy Tomono	NAMVBC Fall Meeting	Reno	\$100.00
10/2011	Diana Woodward-Hagle Tony Skrocki William Brennan Kymberly Pipkin	Communication Perception of Bias and Fairness	NJC Webcast	\$0.00
11/2011	Lonnie Carlson Kymberly Pipkin Victor Ryerson Jerry Prod William Brennan Robin Parker Dana Winterrowd Dawn Kindel	New ALJ Training/Orientation	Sacramento	\$0.00
12/2011	Robin Parker Dana Winterrowd	CNCDA Regulatory Updates for 2012	Sacramento	\$0.00
12/2011	Robin Parker Nicole Angulo	Writing Principles for Professionals	Sacramento	\$0.00
12/2011	Dawn Kindel Kathy Tomono	CPR/First Aid	Sacramento	\$0.00
1/2012	Diana Woodward-Hagle Lonnie Carlson Jerry Prod Tony Skrocki Merilyn Wong Kymberly Pipkin Victor Ryerson William Brennan Robin Parker Dana Winterrowd	ALJ Training - Mandatory Settlement Conference/ Relevant Market Area	Sacramento	\$0.00
2/2012	Diana Woodward-Hagle Lonnie Carlson Jerry Prod Tony Skrocki Merilyn Wong	ALJ Training - Mandatory Settlement Conference/ Relevant Market Area Resumption	Sacramento	\$0.00

	Kymerly Pipkin Victor Ryerson William Brennan Robin Parker Dana Winterrowd			
2/2012	Taquita Lugo	Defensive Driver Training	Online	\$0.00
2/2012	Robin Parker	Rulemaking Training	Sacramento	\$0.00
2/2012	Suzanne Luke	Analyst Training Program – ATP	Sacramento	\$0.00
3/2012	Suzanne Luke	Analyst Training Program – ATP	Sacramento	\$0.00
3/2012	Lonnie Carlson Tony Skrocki Kymerly Pipkin Victor Ryerson Robin Parker Dana Winterrowd	ALJ Training - Law and Motion	Sacramento	\$0.00
3/2012	William Brennan Robin Parker Dana Winterrowd	CNCDA Dealer Day	Sacramento	\$297.00
3/2012	William Brennan Robin Parker Dana Winterrowd Dawn Kindel Kathy Tomono Eugene Ohta Suzanne Luke Diana Woodward-Hagle Lonnie Carlson Jerry Prod Victor Ryerson	9 th Annual Industry Roundtable	Sacramento	\$0.00
4/2012	Suzanne Luke	Analyst Training Program – ATP	Sacramento	\$0.00
4/2012	William Brennan Dawn Kindel	Webinar - Performance Management: Making it Work		\$0.00

The webcasts provided by the National Judicial College were presented at the Board's offices with all Administrative Law Judges and Board legal staff invited. Due to scheduling conflicts, travel, and workload not all were able to attend.

In light of the Board's current fiscal situation, expenditures in this area will continue to be closely monitored.

This memo is being provided for informational purposes only. No Board action is required.

cc: Ramon Alvarez C., President