

STATE OF CALIFORNIA



MEMO

To : POLICY AND PROCEDURE COMMITTEE
DAVID WILSON, CHAIR
GLENN STEVENS, MEMBER

Date: February 19, 2013

From : WILLIAM G. BRENNAN
ROBIN P. PARKER

Subject: CONSIDERATION OF THE 2013 EDITION OF THE *NEW MOTOR VEHICLE BOARD ADMINISTRATIVE LAW JUDGES' BENCHBOOK*

The enclosed 2013 edition of the *New Motor Vehicle Board Administrative Law Judges' Benchbook* ("Benchbook") was thoroughly reviewed and revised most recently at the March 20, 2012, General Meeting. It is being revised again to reflect legislative changes that were effective January 1, 2013. The substantive changes are in strikeout and italic/underline font, and are limited to the following:

- "New as of 2013" on pages 6-7.
- Footnote 9 on page 8 was revised to reflect the new Board policy on the allocation of court reporter fees and costs.
- The section on the discovery of electronically stored information was updated on pages 11-12.
- Part VI – Ethical Matters on page 70 and Disqualification on page 76 were updated to reflect revisions to the Code of Judicial Ethics.

This topic is being agendized for discussion and consideration at the March 13, 2013, General Meeting.

If you have any questions or require additional information, please contact me at (916) 324-6197 or Robin at (916) 323-1536.

Enclosure