

STATE OF CALIFORNIA



MEMO

To : BOARD MEMBERS

Date: June 13, 2013

From : BILL BRENNAN

Subject: EMPLOYEE RECOGNITION AWARD PROGRAM

The Board Development Committee is recommending to the Board at its June 26, 2013, meeting that Suzanne Luke receive the Sol Soteras Employee Recognition Award for a job well done.

Suzanne is being recognized for readily taking on the duties of Linda Lighter upon her retirement, which is a significant endeavor on her part. She exhibits excellent job performance, outstanding efficiency in completing projects in a timely and accurate manner, and has excellent organizational skills. Suzanne is a pleasure to work with; she is witty, kind, and considerate of her coworkers, and always comes to work with a smile and a bounce in her walk. Suzanne also has a contagious positive attitude. In summary, her outstanding performance and genuine disposition has contributed greatly to the Board's operations.

The Board's approval of Suzanne Luke for the Employee Recognition Award includes a check for \$250.00, a certificate of appreciation from Jean Shiimoto, Chief Deputy Director of DMV, a certificate of recognition and appreciation from the New Motor Vehicle Board, and other acknowledgement. I believe the Employee Recognition Award is highly warranted, and recommend that the Board ratify the Committee's selection.