

STATE OF CALIFORNIA



MEMO

**To: ADMINISTRATION COMMITTEE
BISMARCK OBANDO, CHAIR
RAHIM HASSANALLY, MEMBER**

Date: February 24, 2016

**From: WILLIAM BRENNAN
DAWN KINDEL**

Subject: ANNUAL UPDATE ON TRAINING PROGRAMS ATTENDED BY STAFF

The Board requested an annual update on training attended by staff. The following chart represents training programs attended since the last report in March 2015.

| DATE | STAFF | TRAINING | LOCATION | COST |
|----------------------|--|--|----------------|----------------|
| March 25, 2015 | B. Brennan R. Parker D. Vare | CNCDA Dealer Day | Sacramento | \$297 |
| March 26, 2015 | B. Brennan R. Parker D. Vare D. Kindel E. Ohta M. Turner H. Victor M. Wong K. Pipkin V. Ryerson D. Hagle | Industry Roundtable | Sacramento | 0 |
| April 29-30, 2015 | D. Vare | Legislative Analysis Training | Sacramento | 0 |
| May 20, 2015 | D. Vare | FPCC Conflict of Interest Seminar | Sacramento | 0 |
| July 24, 2015 | R. Parker | DMV Legislative Kickoff Training | Sacramento | 0 |
| September 9-12, 2015 | B. Brennan D. Vare | NAMVBC Fall Conference | Scottsdale, AZ | 0 |
| October 21, 2015 | S. Luke | CalPERS Seminar | Sacramento | 0 |
| November 3-4, 2015 | D. Vare | Microsoft Access | Sacramento | \$350 |
| November 17, 2015 | B. Brennan | LA Auto Show | Los Angeles | 0 |
| November 18, 2015 | D. Hagle | Import/Export Seminar | Santa Clara | 0 |
| December 3, 2015 | R. Parker D. Vare | Legal Document Improvement Training | Sacramento | \$110 |
| December 10, 2015 | R. Parker D. Vare | CNCDA New Law Seminar | Sacramento | \$158 |
| January 13, 2016 | ALL ALJS | ALJ Roundtable | Sacramento | 0 |
| January 12-14, 2016 | D. Vare | Rulemaking Training | Sacramento | \$420 |
| Various Dates | B. Brennan D. Vare | Road User Fee Advisory Committee Webcast | Sacramento | 0 |
| | | | TOTAL | \$1,335 |

The costs shown in the chart only reflect the cost of the registration. Other costs are incurred such as lodging, mileage and parking. In light of the Board's continuing fiscal situation, expenditures in this area will continue to be closely monitored.

This memo is being provided for informational purposes only. No Board action is required.

cc: Glenn E. Stevens, President