

STATE OF CALIFORNIA



MEMO

**To : BOARD DEVELOPMENT COMMITTEE
DAVID C. LIZÁRRAGA, CHAIR
KATHRYN ELLEN DOI, MEMBER**

Date: AUGUST 25, 2016

**From : WILLIAM G. BRENNAN
DANIELLE R. VARE**

Subject: ANNUAL REPORT ON BOARD DEVELOPMENT PROGRAM

BACKGROUND

At the July 18, 2000, General meeting, the Board adopted the recommendation of the Board Development Committee with respect to the creation of a structured program of ongoing educational presentations. These presentations would be designed to provide, in an informal manner, information from a variety of sources concerning activities and trends in the new motor vehicle industry. The committee expressed a preference that educational presentations and the remaining administrative Board business be conducted on the same day whenever possible. To implement the Board's decision, a schedule of educational programs is presented to the Board each year.

For Board education and development purposes, we are always looking for suggested topics of interest to the Board Members. We have toured automobile, recreational vehicle, and motorcycle facilities, and invited representatives from their various associations to address the Board.

In light of Executive Order B-06-11, which established travel restrictions on all in-state and out-of-state travel unless it is "mission critical"¹ or there is no cost to the State, all of the Board's out-of-state travel for fiscal year 2015-2016 have been denied except for the Executive Director to attend the National Association of Motor Vehicle Boards and Commissions fall workshop in Denver, Colorado, September 13-17, 2016.

¹ Mission critical means directly related to enforcement responsibilities, auditing, revenue collection, a function required by statute, contract or executive directive, job-required training necessary to maintain licensure or similar standards required for holding a position. Mission critical does not mean conferences (even those that historically have been attended), networking opportunities, professional development courses, continuing education classes and seminars, non-essential meetings, or events for the sole purpose of making a presentation unless approved by the Department Director. No travel is permitted for more than the minimum number of travelers necessary to accomplish the mission-critical objection; even when there is no cost to the State.

PLANNED SCHEDULE OF BOARD MEETINGS AND ACCOMPANYING EDUCATIONAL PRESENTATIONS FOR CALENDAR YEAR 2017

- **January 18, 2017, General Meeting (Sacramento)**
Speaker(s)/anticipated topics: John Paliwoda, Executive Director of the California Motorcycle Dealers Association, to give a motorcycle industry overview.
- **January 26 – January 29, 2017, National Automobile Dealers Association (“NADA”) Convention & Exposition (New Orleans)**
As this conference is being held out of state, no Board meeting is scheduled. These events will provide education and industry information. Members of the Board may attend on their own as representatives of their dealerships and/or the Board.
- **March 15, 2017, General Meeting (Sacramento)**
Speaker(s)/anticipated topics: Brian Soublet, Chief Counsel at the Department of Motor Vehicles, to give an update on Autonomous Vehicle regulations.
- **March 15, 2017, CNCDA Dealer Day (Hyatt Hotel, Sacramento)**
A luncheon meeting with cocktail reception in the evening is typically planned.
- **April/May 2017, Industry Roundtable (Department of Health Care Services, Sacramento)**
In a format similar to that used in 2016, industry representatives and counsel will be invited to discuss with the Board and participants a wide variety of issues facing the vehicle industry.
- **Summer 2017, General Meeting (location, date to be determined)**
Speaker(s)/anticipated topics: OPEN
- **Fall 2017, General Meeting (Location and date to be determined)**
Speaker(s)/anticipated topics: OPEN
- **Fall 2017 NAMVBC Fall Workshop (Location and date to be determined)**
- **November 2017, LA Auto Show (Los Angeles Convention Center)**
The Board Members and staff are invited by the Greater Los Angeles New Car Dealers Association to the press days of the show which showcases vehicle debuts, concept cars, design challenges, and hybrid and alternative fuel vehicles.
- **December 2017, General Meeting (Location and date to be determined)**
Speaker(s)/anticipated topics: OPEN

IMPLEMENTATION

The information in this memorandum is provided for informational purposes only. No Board action is required. Board staff will schedule these presentations consistent with the Board's preference, the speakers' availability, and in light of the fiscal restrictions on travel.

cc: Glenn Stevens, President