

NEW MOTOR VEHICLE BOARD
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CERTIFIED MAIL

STATE OF CALIFORNIA
NEW MOTOR VEHICLE BOARD

In the Matter of the Protest/Petition of)	
)	
Protestant/Petitioner,)	Protest No. PR-
)	Petition No. P
vs.)	
)	PRE-HEARING
)	CONFERENCE ORDER
Respondent.)	
_____)	

Pursuant to stipulation of counsel for the parties during a pre-hearing conference held on _____, IT IS HEREBY ORDERED THAT:

1. Counsel for the parties shall file and serve all requests for identification and production of documents no later than _____.
2. Objections, if any, to requested documents shall be filed and served no later than _____.
3. Counsel for the parties shall confer on (____)day, _____, in an attempt to resolve their respective objections to the requested discovery.
4. A telephonic conference shall be held on (____)day, _____, at _____ a.m./p.m. (Pacific Time), to rule on any objections to the requested discovery.
5. Documents requested and not objected to, and documents ordered to be produced as a result of the conference call of _____, shall be simultaneously

exchanged no later than _____, at 5:00 p.m., in a manner to be mutually agreed upon.

6. Preliminary lists of witnesses intended to be called shall be filed and served no later than _____. Final witness lists shall be filed and served no later than _____. The lists shall state the names, addresses, telephone numbers, and capacity or status of the witnesses.

7. All depositions shall be taken no later than _____, with a minimum of ____ hours notice.

8. All mailings and filings referred to shall be by facsimile between the parties and by United States Postal Service Mail.

DATED: _____

NEW MOTOR VEHICLE BOARD

By _____
SAM W. JENNINGS
Chief Administrative Law Judge/
Executive Secretary

Steven Gourley, Director, DMV
Mary Garcia, Acting Chief,
Occupational Licensing Branch, DMV