

STATE OF CALIFORNIA



MEMO

**To: EXECUTIVE COMMITTEE
RAMON ALVAREZ C., CHAIR
BISMARCK OBANDO, MEMBER**

Date: April 24, 2012

From: WILLIAM BRENNAN

**Subject: DISCUSSION OF OUT-OF-STATE TRAVEL PLANS FOR
FISCAL YEAR 2012/2013**

BACKGROUND

At the March 20, 2012, General Board meeting, the members of the Board gave approval to the staff to submit the following out of state trip requests for Agency and Governor's Office approval:

- National Association of Motor Vehicle Boards and Commissions Fall Workshop, September 19 – 22, 2012, in Alexandria, VA. To be attended by two staff on one public member.
- Recreational Vehicle Industry Association's 50th National Trade Show in November 2012, in Louisville, Kentucky. To be attended by one staff member.
- National Automobile Dealers Association Convention and Expo in February 2013, in Orlando, Florida. To be attended by one staff member.

Board staff submitted these trip requests on March 22, 2012, and were informed on March 28, 2012, that all of trips have been denied. Staff was informed that the only trips that will be considered are ones that are fully funded by an entity other than the state. Travel outside of California, with a cost incurred by the state, is prohibited.

This matter is for information only and no Board action is needed.

If you have any questions concerning this matter, please contact me at (916) 324-6197.