

STATE OF CALIFORNIA



## MEMO

**To : BOARD DEVELOPMENT COMMITTEE  
RYAN BROOKS, CHAIR  
BISMARCK OBANDO, MEMBER**

**Date: July 18, 2012**

**From : WILLIAM G. BRENNAN  
ROBIN PARKER**

**Subject: ANNUAL REPORT ON BOARD DEVELOPMENT PROGRAM**

### BACKGROUND

At the July 18, 2000, General meeting, the Board adopted the recommendation of the Board Development Committee with respect to the creation of a structured program of ongoing educational presentations. These presentations would be designed to provide, in an informal manner, information from a variety of sources concerning activities and trends in the new motor vehicle industry. The committee expressed a preference that educational presentations and the remaining administrative Board business be conducted on the same day whenever possible. To implement the Board's decision, a schedule of educational programs is presented to the Board each year.

For Board education and development purposes, we are always looking for suggested topics of interest to the Board Members. We have toured automobile, recreational vehicle, and motorcycle facilities, and invited representatives from their various associations to address the Board. We would appreciate feedback from the Board Members to complete the educational presentations portion of our 2013 calendar.

In light of Executive Order B-06-11, which established travel restrictions on all in-state and out-of-state travel unless it is "mission critical"<sup>1</sup> or there is no cost to the State, all of the Board's out-of-state travel for fiscal year 2012-2013 have been denied.

<sup>1</sup> Mission critical means directly related to enforcement responsibilities, auditing, revenue collection, a function required by statute, contract or executive directive, job-required training necessary to maintain licensure or similar standards required for holding a position. Mission critical does not mean conferences (even those that historically have been attended), networking opportunities, professional development courses, continuing education classes and seminars, non-essential meetings, or events for the sole purpose of making a presentation unless approved by the Department Director. No travel is permitted for more than the minimum number of travelers necessary to accomplish the mission-critical objection; even when there is no cost to the State.

## PLANNED SCHEDULE OF BOARD MEETINGS AND ACCOMPANYING EDUCATIONAL PRESENTATIONS FOR CALENDAR YEAR 2013

- **January or February 2013, General Meeting (Location and date to be determined)**  
Speaker(s)/anticipated topics: Representatives from CalRVDA and the Recreation Vehicle Industry Association to discuss the legislative irregularities with Article 5 of the Vehicle Code pertaining to RV protests.
- **February 8-11, 2013, National Automobile Dealers Association (“NADA”) Convention & Exposition (Orlando, Florida)**  
As this conference is being held out of state, no Board meeting is scheduled. These events will provide education and industry information. Members of the Board may attend on their own as representatives of their dealerships and/or the Board.
- **March 13, 2013, General Meeting (Sacramento)**  
Speaker(s)/anticipated topics: OPEN
- **March 13, 2013, CNCDA Dealer Day (Hyatt Hotel, Sacramento)**  
A luncheon meeting with cocktail reception in the evening is planned.
- **March 14, 2013, Industry Roundtable (DMV Headquarters, Sacramento)**  
(Industry Roundtable)

In a format similar to that used in 2012, industry representatives and counsel will be invited to discuss with the Board and participants a wide variety of issues facing the vehicle industry.

- **June 2013, General Meeting (Location and date to be determined)**  
Speaker(s)/anticipated topics: The staff is working to schedule a tour of Tesla at their Palo Alto headquarters and/or preview and drive the Nissan Leaf electric car.
- **September 2013, General Meeting (Location and date to be determined)**  
Speaker(s)/anticipated topics: The staff is working to schedule a tour of Tesla at their Palo Alto headquarters and/or preview and drive the Nissan Leaf electric car.
- **September 2013, Attorney Roundtable (DMV Headquarters)**  
Host an Attorney Roundtable in Sacramento that highlights topics of interest to the litigants that regularly appear before the Board or would like to.
- **Fall 2013 NAMVBC Fall Workshop (location and date to be determined)**  
As this conference is being held out of state, no Board meeting is scheduled. These events will provide education and industry information.

- **November 2013, LA Auto Show (Los Angeles Convention Center)**  
The Board Members and staff are invited by the Greater Los Angeles New Car Dealers Association to the press days of the show which showcases vehicle debuts, concept cars, design challenges, and hybrid and alternative fuel vehicles.
- **December 2013, General Meeting (Sacramento)**  
Speaker(s)/anticipated topics: George Valverde, Director, Department of Motor Vehicles, will discuss current DMV projects and trends in the vehicle industry.

## **IMPLEMENTATION**

The information in this memorandum is provided for informational purposes only. No Board action is required. Board staff will schedule these presentations consistent with the Board's preference, the speakers' availability, and in light of the fiscal restrictions on travel.

cc: Ramon Alvarez C., President