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STATE OF CALIFORNIA  
NEW MOTOR VEHICLE BOARD

**A G E N D A**

**GENERAL MEETING**

Hilton Los Angeles Airport  
Newport B Room  
5711 West Century Boulevard  
Los Angeles, California 90045  
(310) 410-4000

January 22, 2013

Please note that Board action may be taken regarding any of the issues listed below. As such, if any person has an interest in any of these issues, he or she may want to attend.

The Board provides an opportunity for members of the public to comment on each agenda item before or during the discussion or consideration of the item as circumstances permit. (Gov. Code § 11125.7).

1. **10:30 a.m. -- Meeting called to order.**
2. **Roll Call.**
3. **Pledge of Allegiance.**
4. **Approval of the Minutes from the August 22, 2012, General Meeting, and August 23, 2012, and October 17, 2012, Special Meetings.**
5. **Consideration of presentation of Resolution to George Valverde, former Director, Department of Motor Vehicles.**  
**Consideration of presentation of Resolution to Peter Welch, former President of the California New Car Dealers Association.**
6. **2013 election of Board President and Vice President - Executive Committee.**

7. **Appointment of Committee members to the Administration Committee, Board Development Committee, Fiscal Committee, Government and Industry Affairs Committee, and Policy and Procedure Committee, by the incoming Board President.**
8. **Appointment of Board Member designee in compliance with the Board's 1997 "Revised Board Policy Regarding Representation in Court Actions", by Board President.**
9. **Status report on the Department of Motor Vehicles' investigation of Roadtrek Motorhomes, Inc. for violating Vehicle Code section 3070(b) in Protest Nos. PR-2199-10 and PR-2201-10, by the Public Members of the Board.**
10. **Annual update on Board Consumer Mediation Program - Administration Committee.**
11. **Annual update concerning the development and use of the Board's website - Administration Committee.**
12. **Status report concerning manufacturer and distributor compliance with Vehicle Code sections 3064/3074 and 3065/3075 (the filing of statutorily required schedules and formulas) - Administration Committee.**
13. **Consideration of the revised *Guide to the New Motor Vehicle Board* to include information on statutory and regulatory changes - Administration Committee.**
14. **Discussion and consideration of dealer/manufacturer Board fee adjustments - Fiscal Committee.**
15. **Board financial condition report for the previous fiscal year - Fiscal Committee.**
16. **Status report concerning the Board's financial condition for the 1<sup>st</sup> quarter of fiscal year 2012-2013 and status on the Board's collection of its annual fees - Fiscal Committee.**
17. **Consideration of out-of-state travel plans for fiscal year 2013-2014 - Fiscal Committee.**
18. **Discussion and consideration of the upcoming Industry Roundtable - Government and Industry Affairs Committee.**
19. **Consideration of proposed regulation increasing the Annual Board Fee (13 CCR § 553) - Policy and Procedure Committee.**

20. **Consideration of 2013 Rulemaking Calendar - Policy and Procedure Committee.**
21. **Consideration of 2013 revisions to the *Informational Guide for Manufacturers and Distributors*, which outlines their obligations to provide notices, schedules, and formulas mandated by the California Vehicle Code and Civil Code to the New Motor Vehicle Board and/or impacted dealers - Policy and Procedure Committee.**
22. **Annual report concerning Board adopted policies - Policy and Procedure Committee.**
23. **Annual report on the assignment of cases to Board Administrative Law Judges - Policy and Procedure Committee.**
24. **Executive Director's Report.**
  - A. Administrative Matters.
  - B. Case Management.
  - C. Judicial Review.
  - D. Notices Filed Pursuant to Vehicle Code sections 3060/3070 and 3062/3072.
  - E. Other.
25. **Annual report of staff participation in the California State Employees Charitable Campaign (CSECC).**
26. **Selection of Board meeting dates for 2013.**
27. **Closed Executive Session.**

Pursuant to Government Code section 11126(a)(1), all members of the Board shall convene in a closed Executive Session.

**Consideration of annual performance review for Executive Director - Executive Committee.**
28. **Open Session.**
29. **Public Comment. (Gov. Code § 11125.7).**
30. **Adjournment.**

To request special accommodations for persons with disabilities at this or any future Board meeting or to request any accommodation for persons with disabilities necessary to receive agendas or materials prepared for Board meetings, please contact Nicole Angulo at (916) 445-1888 or [nangulo@nmvb.ca.gov](mailto:nangulo@nmvb.ca.gov).