

STATE OF CALIFORNIA



MEMO

To: ADMINISTRATION COMMITTEE
PETER HOFFMAN, CHAIR
RYAN BROOKS, MEMBER

Date: February 19, 2013

From: WILLIAM BRENNAN
KATHY TOMONO

Subject: ANNUAL UPDATE ON TRAINING PROGRAMS ATTENDED BY STAFF

The Board requested an annual update on training attended by staff. The following chart represents training programs attended since the last report in May 2012.

Table with 5 columns: DATE, STAFF, TRAINING, LOCATION, COST. Rows list training sessions for various staff members from 5-2-12 to 5-24-12, including Decision Making and ALJ Roundtable/Reasoning and Logic in Judicial Decision Making, with a cost of \$0.00 for all.

		Judicial Decision Making		
9/19-22/12	William Brennan	Fall Meeting NAMVBC	Alexandria, VA	\$0.00
11-14-12	William Brennan	Judicial Writing: Techniques for Improvement	NJC Webcast	\$59.00
11-14-12	Victory Ryerson	Judicial Writing: Techniques for Improvement	NJC Webcast	\$59.00
11-14-12	Kymberly Pipkin	Judicial Writing: Techniques for Improvement	NJC Webcast	\$59.00
11-14-12	Tony Skrocki	Judicial Writing: Techniques for Improvement	NJC Webcast	\$59.00
11-14-12	Diana Hagle	Judicial Writing: Techniques for Improvement	NJC Webcast	\$59.00
11-14-12	Robin Parker	Judicial Writing: Techniques for Improvement	NJC Webcast	\$0.00
11-14-12	Dana Winterrowd	Judicial Writing: Techniques for Improvement	NJC Webcast	\$0.00
12-6-12	Robin Parker	Legislative Training	CNCDA	\$0.00
12-6-12	Dana Winterrowd	Legislative Training	CNCDA	\$0.00
1-11-13	Dana Winterrowd	Attacking the Expert's Opinion at Deposition and Trial	Sac Law Library	\$195.00
1-18-13	Robin Parker	Administrative Hearing Process	Sac Law Library	\$55.00
1-18-13	Dana Winterrowd	Administrative Hearing Process	Sac Law Library	\$55.00
2-15-13	All Staff	Ergonomic training	DMV	\$0.00
2-15-13	Suzanne Luke	Excel Level 1	ISINC/DMV	\$0.00
2-20-13	Dana Winterrowd	Conflict of Interest Code	FPPC	\$0.00
			TOTAL	\$600.00

The webcasts provided by the National Judicial College were presented at the Board's offices with all Administrative Law Judges and Board legal staff invited. Some ALJs viewed the webcasts from their home computers, saving money for the Board on travel expenses.

In light of the Board's continuing fiscal situation, expenditures in this area will continue to be closely monitored.

This memo is being provided for informational purposes only. No Board action is required.

cc: Bismarck Obando, President