

STATE OF CALIFORNIA



MEMO

**To: FISCAL COMMITTEE
ANTHONY A. BATARSE, JR., CHAIR
BISMARCK OBANDO, MEMBER**

Date: May 20, 2015

**From: WILLIAM G. BRENNAN
DAWN KINDEL
SUZANNE LUKE**

**Subject: DISCUSSION AND CONSIDERATION OF THE BOARD'S PROPOSED
BUDGET FOR FISCAL YEAR 2015-2016**

Typically, in May of each year, the Department of Motor Vehicles' Budget Office provides the Board with expenditure allowances for operating expenses and payroll for the upcoming fiscal year. The Board's budget staff then analyzes the amount allowed for each operating expense and proposes any needed adjustments. Payroll allowances are not adjusted as they are pre-set by the number of staff positions the Board has. This year the allocations have not yet been provided by the Budget Office, but in order to move forward with next year's budget, estimates have been used.

The Board's proposed budget for FY 15-16 is attached along with a five year comparison chart.

The staff recommends that the proposed budget be adopted as it is reasonable and within the Board's financial capability.

This matter is set for full consideration by the Board at the June 17, 2015, General Meeting.

Should you have any questions, or wish further information, please feel free to call me at (916) 324-6197.

Attachment

cc: Glenn Stevens

FIVE YEAR COMPARISON OF OPERATING EXPENSE AND EQUIPMENT AND PROPOSED BUDGET

Operating Expense and Equipment	"estimated"						5-year average	14-15 projected expenses	14-15 year to date 3rd quarter	15-16 proposed budget
	'15-16 DMV allotments	09-10	10-11	11-12	12-13	13-14				
2050 - Dues and membership	4,000	3,850	3,386	3,950	3,745	3,670	3,720	4,000	3,290	4,000
2230 - Library purchases	10,000	9,251	8,678	9,061	7,361	7,795	8,429	10,000	5,234	10,000
2260 - Minor equipment	300	12	18	90	35	4	32	300	0	300
2270 - Office equipment - rent, maintenance, repair	200	420	0	0	0	0	84	200	0	200
2380 - Miscellaneous general expense	200	0	0	57	4,719	88	973	200	88	200
2391 - Miscellaneous office supplies	7,300	3,829	4,988	32,213	4,179	5,801	10,202	7,300	2,107	7,300
2395 - Meeting expense	2,000	1,068	1,281	980	2,086	425	1,168	2,000	0	2,000
2410 - Printing	3,500	2,897	3,384	3,933	2,333	2,154	2,940	3,500	1,099	3,500
2610 - Postage	9,000	13,090	10,774	7,630	2,454	1,293	7,048	9,000	908	8,000
2910 - Travel In-State	15,000	12,451	9,505	15,458	12,742	16,206	13,272	15,000	12,442	15,000
3110 - Travel Out-of-State	2,500	2,795	3,950	768	0	284	1,559	2,500	0	3,500
3320 - Training	3,038	1,822	2,888	1,636	1,087	2,588	2,004	3,038	1,541	3,038
3430 - Rent - non-state owned building	165,000	155,895	157,962	160,030	162,092	152,795	157,755	165,000	113,949	165,000
3445 - Janitorial Services	0	0	0	0	0	0	0	0	0	0
3450 - Security services	550	1,202	0	0	0	363	313	550	0	550
3470 - Facilities Planning - DGS	10,000	2,330	2,621	2,982	10,066	9,022	5,404	10,000	8,164	10,000
3820 - Professional services - internal (A.G)	12,000	9,478	11,688	1,360	23,185	15,471	12,236	12,000	3,996	12,000
3940 - Internal Legal - miscellaneous	0	0	0	0	0	0	0	0	0	0
4020 - Professional services - external (Ct. Rpt.)	18,000	30,030	5,238	81,535	10,887	10,941	27,726	18,000	6,215	18,000
4324 - Data processing - software	0	0	0	0	0	0	0	0	0	0
4350 - Data processing - Minor equip.	0	0	41	0	0	0	8	0	0	0
4360 - Commercial contracts - interagency	0	0	0	0	0	0	0	0	0	0
4380 - Pro rata statewide expense	186,517	62,086	88,050	45,823	136,210	145,610	95,556	115,658	0	122,217
4520 - Equipment replacement	600	0	0	0	0	0	0	600	0	600
TOTAL O E & E	449,705	312,506	314,452	367,506	383,181	374,510	350,431	378,846	159,033	385,405
TOTAL PAYROLL EXPENSE	1,233,233	1,143,021	1,029,349	1,199,202	1,013,530	1,016,752	1,080,371	1,233,233	751,593	1,233,233
GRAND TOTAL	1,682,938	1,455,527	1,343,801	1,566,708	1,396,711	1,391,262	1,430,802	1,612,079	910,626	1,618,638
							0			
DMV Administrative charges	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000		78,000
TOTAL WITH ADMINISTRATIVE CHARGES	1,760,938	1,533,527	1,421,801	1,644,708	1,474,711	1,469,262	1,508,802	1,690,079	910,626	1,696,638