

STATE OF CALIFORNIA



MEMO

**To: FISCAL COMMITTEE
ANTHONY A. BATARSE, JR., CHAIR
VICTORIA RUSNAK, MEMBER**

Date: June 10, 2016

**From: WILLIAM G. BRENNAN
DAWN KINDEL
SUZANNE LUKE**

**Subject: DISCUSSION AND CONSIDERATION OF THE BOARD'S PROPOSED
BUDGET FOR FISCAL YEAR 2016-2017**

The Department of Motor Vehicles' Budget Office has provided the Board with its expenditure allocations for the upcoming fiscal year. Payroll allowances were adjusted to reflect the current staff positions the Board holds. Operating expense and equipment allowances were raised due to an increase in the pro rata, which is set by the Department of Finance.

The Board's proposed budget for FY 16-17 is attached along with a five year comparison chart.

The staff recommends that the proposed budget be adopted as it is reasonable and within the Board's financial capability.

This matter is set for full consideration by the Board at the June 28, 2016, General Meeting.

Should you have any questions, or wish further information, please feel free to call me at (916) 324-6197.

Attachment

cc: Glenn Stevens

FIVE YEAR COMPARISON OF OPERATING EXPENSE AND EQUIPMENT AND PROPOSED BUDGET

Operating Expense and Equipment	'16-17 DMV						5-year average	15-16 projected expenses	15-16 year to date 3rd quarter	16-17 proposed budget
	allotments	10-11	11-12	12-13	13-14	14-15				
2050 - Dues and membership	4,000	3,386	3,950	3,745	3,670	3,290	3,608	4,000	3,290	4,000
2230 - Library purchases	10,000	8,678	9,061	7,361	7,795	7,571	8,093	10,000	4,672	9,000
2260 - Minor equipment	300	18	90	35	4	241	78	300	8	300
2270 - Office equipment - rent, maintenance, repair	200	0	0	0	0	0	0	200	0	200
2380 -Miscellaneous general expense	200	0	57	4,719	88	88	990	200	0	200
2391 - Miscellaneous office supplies	7,300	4,988	32,213	4,179	5,801	2,798	9,996	7,300	1,861	7,300
2395 - Meeting expense	2,000	1,281	980	2,086	425	0	954	2,000	0	2,000
2410 - Printing	3,500	3,384	3,933	2,333	2,154	1,881	2,737	3,500	301	3,500
2610 - Postage	9,000	10,774	7,630	2,454	1,293	1,426	4,715	9,000	3,693	9,000
2910 - Travel In-State	15,000	9,505	15,458	12,742	16,206	16,221	14,026	15,000	6,127	15,000
3110 - Travel Out-of-State	2,500	3,950	768	0	284	0	1,000	2,500	2,788	2,500
3320 - Training	3,038	2,888	1,636	1,087	2,588	1,559	1,952	3,038	1,918	3,038
3430 - Rent - non-state owned building	165,000	157,962	160,030	162,092	152,795	151,932	156,962	165,000	115,325	165,000
3445 - Janitorial Services	0	0	0	0	0	0	0	0	0	0
3450 - Security services	550	0	0	0	363	0	73	550	0	550
3470 - Facilities Planning - DGS	10,000	2,621	2,982	10,066	9,022	10,122	6,963	10,000	2,363	8,000
3820 - Professional services - internal (A.G)	12,000	11,688	1,360	23,185	15,471	15,398	13,420	12,000	42,991	15,000
3940 - Internal Legal - miscellaneous	0	0	0	0	0	0	0	0	0	0
4020 - Professional services - external (Cr. Rpt.)	18,000	5,238	81,535	10,887	10,941	35,843	28,889	18,000	3,143	18,000
4324 - Data processing - software	0	0	0	0	0	0	0	0	0	0
4350 - Data processing - Minor equip.	0	41	0	0	0	0	8	0	0	0
4360 - Commercial contracts - interagency	0	0	0	0	0	0	0	0	0	0
4380 - Pro rata statewide expense	101,864	88,050	45,823	136,210	145,610	186,517	120,442	80,864	80,864	101,864
4520 - Equipment replacement	600	0	0	0	0	0	0	600	8,981	600
TOTAL O E & E	365,052	314,452	367,506	383,181	374,510	434,887	374,907	344,052	278,325	365,052
TOTAL PAYROLL EXPENSE	1,270,622	1,029,349	1,199,202	1,013,530	1,016,752	1,040,660	1,059,899	1,269,470	738,637	1,270,622
GRAND TOTAL	1,635,674	1,343,801	1,566,708	1,396,711	1,391,262	1,475,547	1,434,806	1,613,522	1,016,962	1,635,674
							0			
DMV Administrative charges	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000
TOTAL WITH ADMINISTRATIVE CHARGES	1,713,674	1,421,801	1,644,708	1,474,711	1,469,262	1,553,547	1,512,806	1,691,522	1,094,962	1,713,674
									pending	