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STATE OF CALIFORNIA  
NEW MOTOR VEHICLE BOARD  
**NOTICE OF SPECIAL BOARD MEETING**

**Friday, August 27, 2021 at 1:00 p.m.**  
**Via Zoom and Teleconference**

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which removes the requirement that a meeting location be made available for the public to gather for purposes of observing and commenting at the meeting through September 30, 2021. The New Motor Vehicle Board Meeting will be conducted via Zoom and teleconference. Board members will participate in the meeting from individual remote locations.

Members of the public can attend the meeting remotely via one of several options listed below. Written comments, if any, can be submitted at [nmvp@nmvp.ca.gov](mailto:nmvp@nmvp.ca.gov) or during the meeting.

To request a reasonable modification or accommodation for individuals with disabilities at this or any future Board meeting or to request any modification or accommodation for individuals with disabilities necessary to receive agendas or materials prepared for Board meetings, please contact Robin Parker at [Robin.Parker@nmvp.ca.gov](mailto:Robin.Parker@nmvp.ca.gov) or (916) 445-1888.

Join Zoom Meeting

<https://us02web.zoom.us/j/83506558904?pwd=Y0ZIMW03YVh5WGRGRi9PRlg1aElHUT09>

Meeting ID: 835 0655 8904

Passcode: 633427

One tap mobile

+16699009128,,83506558904#,,,,\*633427# US (San Jose)

+12532158782,,83506558904#,,,,\*633427# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 835 0655 8904

Passcode: 633427

Find your local number: <https://us02web.zoom.us/u/kb8LE38H4I>

Items of business scheduled for the meeting are listed on the attached agenda. Recesses may be taken at the discretion of the Chairperson and items may be taken out of order.

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STATE OF CALIFORNIA  
NEW MOTOR VEHICLE BOARD

**A G E N D A**  
**SPECIAL MEETING**

**Friday, August 27, 2021 at 1:00 p.m.**  
**Via Zoom and Teleconference**

<https://us02web.zoom.us/j/83506558904?pwd=Y0ZIMW03YVh5WGRGRi9PRIq1aEIHUT09>

Please note that Board action may be taken regarding any of the issues listed below. As such, if any person has an interest in any of these issues, he or she may want to attend.

The Board provides an opportunity for members of the public to comment on each agenda item before or during the discussion or consideration of the item as circumstances permit. (Gov. Code § 11125.7)

1. **1:00 p.m. -- Meeting called to order.**
2. **Roll Call.**
3. **Introduction and welcome of newly appointed Public Member Jacob Stevens.**
4. **Introduction and welcome of newly appointed Dealer Member Ryan Fitzpatrick.**
5. **Appointment of members to the Administration Committee, Board Development Committee, Fiscal Committee, Government and Industry Affairs Committee, Legislative Committee, Policy and Procedure Committee, and Ad Hoc Committees, by the Board President.**
6. **Discussion and consideration of amendments to the Board approved Mission Statement of the Ad Hoc Committee on Equity, Justice and Inclusion - Ad Hoc Committee on Equity, Justice and Inclusion.**
7. **Informational update regarding workshops being planned for early 2022 addressing equity and representation disparities persisting in today's motor vehicle industry - Ad Hoc Committee on Equity, Justice and Inclusion.**

8. **Informational update regarding the New Motor Vehicle Board's upcoming Industry Roundtable on September 8-9, 2021 - Government and Industry Affairs Committee.**
9. **Adjournment.**

To request special accommodations for persons with disabilities at this or any future Board meeting or to request any accommodation for persons with disabilities necessary to receive agendas or materials prepared for Board meetings, please contact Robin Parker at (916) 445-1888 or [Robin.Parker@nmb.ca.gov](mailto:Robin.Parker@nmb.ca.gov).

STATE OF CALIFORNIA



## MEMO

**To : NEW MOTOR VEHICLE BOARD**

**Date:** August 12, 2021

**From : BISMARCK OBANDO  
PRESIDENT**

**Subject: APPOINTMENT OF MEMBERS TO THE ADMINISTRATION COMMITTEE, BOARD DEVELOPMENT COMMITTEE, FISCAL COMMITTEE, GOVERNMENT AND INDUSTRY AFFAIRS COMMITTEE, LEGISLATIVE COMMITTEE, POLICY AND PROCEDURE COMMITTEE, AND AD HOC COMMITTEES**

At the August 27, 2021, Special Meeting, we are going to review committee assignments in light of the recent member appointments. The current committee assignments are as follows:

ADMINISTRATION COMMITTEE

Ardy Kassakhian, Chair  
Vacant, Member

BOARD DEVELOPMENT COMMITTEE

Nanxi Liu, Chair  
Kathryn Ellen Doi, Member

EXECUTIVE COMMITTEE

Bismarck Obando, President  
Ardy Kassakhian, Vice President

FISCAL COMMITTEE

Anne Smith Boland, Chair  
Nanxi Liu, Member

GOVERNMENT AND INDUSTRY AFFAIRS COMMITTEE

Ramon Alvarez C., Chair  
Anne Smith Boland, Member  
Kathryn Ellen Doi, Member

LEGISLATIVE COMMITTEE

Bismarck Obando, Chair  
Ardy Kassakhian, Member

## POLICY AND PROCEDURE COMMITTEE

Inder Dosanjh, Chair

Vacant, Member

## AD HOC DELEGATED COMMITTEE ON EQUITY, JUSTICE AND INCLUSION

Bismarck Obando, Chair

Ramon Alvarez C., Member

Anne Smith Boland, Member

Kathryn Ellen Doi, Member

Inder Dosanjh, Member

The description of the standing committees are as follows:

- **Executive Committee** – comprised of the Board President and Vice President includes approval of Board meeting Agendas, meeting with Department and Agency Directors, monitoring the Business, Transportation & Housing Agency audit of Board activities, and other matters requiring Board representation.
- **Administration Committee** – personnel, hiring, internal operations (as they relate to administration), office forms (including letterhead) and the Board’s website.
- **Board Development Committee** – Board Member education, welcoming new Board Members, meeting with the CNCDA (all Board members, as their schedules allow, may volunteer for this activity) and the employee recognition program.
- **Fiscal Committee** – budget and finance matters related to Board operation.
- **Government and Industry Affairs Committee** – expanding efforts related to government and industry outreach, including the Industry Roundtable. Review industry related advertising laws.
- **Legislative Committee** – comprised of the Board President and Vice President unless otherwise designated by the President. Provides analyses on legislation that directly affects the Board’s laws and functions.
- **Policy and Procedure Committee** – regulations, Board protocol (including parliamentary procedures and meeting minutes), legal action participation, case management and internal operations (as they relate to policy and procedure).

If you have any questions, please do not hesitate to contact me or Tim Corcoran at (916) 445-1888.

STATE OF CALIFORNIA



## MEMO

**To : NEW MOTOR VEHICLE BOARD**

**Date:** July 30, 2021

**From : BISMARCK OBANDO, CHAIR  
AD HOC COMMITTEE ON EQUITY, JUSTICE AND INCLUSION  
TIM CORCORAN, EXECUTIVE DIRECTOR**

**Subject: DISCUSSION AND CONSIDERATION OF AMENDMENTS TO THE BOARD  
APPROVED MISSION STATEMENT OF THE AD HOC COMMITTEE ON EQUITY,  
JUSTICE AND INCLUSION**

At the February 16, 2021, General Meeting, the Board unanimously approved the Ad Hoc Committee on Equity, Justice and Inclusion's Mission Statement.

At the July 21, 2021, Ad Hoc Committee meeting, the members expressed a desire to revise their Mission Statement as follows:

The purpose of the California New Motor Vehicle Board's Ad Hoc Committee on Equity, Justice and Inclusion will be to engage with the new motor vehicle industry and its stakeholders in a call to action to reverse policies and practices that have resulted in bias, both conscious and unconscious. Further, the New Motor Vehicle Board, as a department within the California State Transportation Agency (CalSTA), will educate, inform, and develop feedback to CalSTA on equity issues, including but not limited to, the following: 1) the role of new motor vehicle franchisors to provide women, minorities, and other members of under-represented historically excluded groups access to flooring and ownership of their own franchised dealers; and 2) explore opportunities for women, minorities, and other members of under-represented historically excluded groups to be considered for exempt executive level positions within CalSTA and its departments.

This matter is being considered by the full Board at the August 27, 2021, Special Meeting.

If you have any questions, please do not hesitate to contact me or Tim Corcoran at (916) 445-1888.

STATE OF CALIFORNIA



## MEMO

**To: ALL BOARD MEMBERS**

**From: TIMOTHY M. CORCORAN  
NEW MOTOR VEHICLE BOARD  
(916) 445-1888**

**Subject: UPCOMING EVENTS**

**Date:** August 12, 2021

The following highlights the upcoming Board events:

- August 27, 2021, Special Meeting (via Zoom and teleconference)
- September 8-9, 2021, Industry Roundtable (via Zoom and teleconference)
- September 15, 2021, Special meeting (via Zoom and teleconference)
- November 10-22, 2021, Special meeting (date and location to be determined)
- November 17-18, 2021 AutoMobility LA (Los Angeles Convention Center)
- December 2021, General Meeting (date to be determined; Riverside)
- Winter 2022, Ad Hoc Committee on Equity, Justice and Inclusion Workshops

If you have any questions or concerns about any of the upcoming Board meetings, please do not hesitate to call me at (916) 445-1888.



**R O S T E R**  
**NEW MOTOR VEHICLE BOARD**

P.O. Box 188680  
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<b><u>NAME</u></b>	<b><u>APPOINTING AUTHORITY</u></b>	<b><u>STATUS</u></b>
Ramon Alvarez C. Term exp. 1-15-22	Governor's Office	Dealer Member
Anne Smith Boland Term exp. 1-15-23	Governor's Office	Dealer Member
Kathryn Ellen Doi Term exp. 1-15-25	Governor's Office	Public Member
Inder Dosanjh Term exp. 1-15-21	Governor's Office	Dealer Member
Ryan Fitzpatrick Term exp. 1-15-23	Governor's Office	Dealer Member
Ardashes (Ardy) Kassakhian Term exp. 1-15-22	Senate Rules Committee	Public Member
Nanxi Liu Term exp. 1-15-23	Speaker of the Assembly	Public Member
Bismarck Obando Term exp. 1-15-22	Governor's Office	Public Member
Jacob Stevens Term exp. 1-15-23	Governor's Office	Public Member