

2415 1<sup>st</sup> Avenue, MS L242  
Sacramento, California 95818  
Telephone: (916) 445-1888  
Board staff contact: Alex Martinez  
[New Motor Vehicle Board website](#)  
DMV press contact: (916) 657-6438  
[dmvpublicaffairs@dmv.ca.gov](mailto:dmvpublicaffairs@dmv.ca.gov)

STATE OF CALIFORNIA  
NEW MOTOR VEHICLE BOARD  
**A G E N D A**  
**GENERAL MEETING**

Department of Motor Vehicles  
2415 1<sup>st</sup> Avenue, Fifth Floor  
Room 5F  
Sacramento, California 95818  
(916) 445-1888

September 21, 2023

Please note that Board action may be taken regarding any of the issues listed below. As such, if any person has an interest in any of these issues, they may want to attend.

The Board provides an opportunity for members of the public to comment on each agenda item before or during the discussion or consideration of the item as circumstances permit. (Gov. Code § 11125.7) However, comments by the parties or by their counsel that are made regarding any proposed decision, order, or ruling must be limited to matters contained within the administrative record of the proceedings. No other information or argument will be considered by the Board. Members of the public may not comment on such matters.

The meeting is being held at the Department of Motor Vehicles' Headquarters in Sacramento located between Broadway and 24<sup>th</sup> Street. Attendees need to check in at the security desk on the 1<sup>st</sup> floor to receive a visitor's badge. Guest parking passes are available in advance by emailing the Board at [nmvb@nmvb.ca.gov](mailto:nmvb@nmvb.ca.gov) or can be requested on the day of the meeting in the lobby. Board staff will be available to answer any questions and escort attendees from the lobby to the meeting room.

1. **10:00 a.m. -- Meeting called to order.**
2. **Roll Call.**
3. **Pledge of Allegiance.**

4. **Introduction and welcome of newly appointed Dealer Board Member Ashley Dena.**
5. **Announcement of newly appointed Public Board Member Karthick Ramakrishnan.**
6. **Presentation of Resolution to Inder Dosanjh, former Dealer Board Member.**
7. **Appointment of committee members to the Administration Committee, Board Development Committee, Fiscal Committee, Government and Industry Affairs Committee, Legislative Committee, Policy and Procedure Committee, and Ad Hoc Committee on Equity, Justice and Inclusion, by President Kassakhian.**
8. **Discussion and consideration of the Ad Hoc Committee on Equity, Justice and Inclusion's new policies and other *Core Four*-related recommendations - Ad Hoc Committee.**
  - a) Board policy that recruitment and hiring practices be designed and implemented with the goal of filling at least 44% of Board public contact positions with bilingual employees who have passed the Department of Motor Vehicles' Bilingual Verbal Proficiency Examination.
  - b) Board policy requiring the Ad Hoc Committee on Equity, Justice, and Inclusion review all new and revised policies prior to Board action in order to further institutionalize equity within Board programs.
9. **Discussion and consideration of tasking the Government and Industry Affairs Committee to develop a Core Four - Safety initiative (OKR) related to improving the repair rate of California-registered vehicles subject to the Takata air bag inflator "stop drive" safety recall.**
10. **Discussion and consideration of revised Board policy concerning the allocation of court reporter fees exclusively to the parties consistent with Section 551.7 of Title 13 of the California Code of Regulations - Administration Committee.**
11. **Update on Board Development Activities - Board Development Committee.**
12. **Update concerning the Board's compliance with the 1996 Performance Audit conducted by Business, Transportation & Housing Agency, and the resultant Corrective Action Plan - Executive Committee.**

13. **Report on non-substantive changes suggested by the Office of Administrative Law to the following regulations - Executive Committee.**
  - a. Request for Informal Mediation (13 CCR § 551.14)
  - b. Contents (13 CCR § 555)
  - c. Procedure at Hearings (13 CCR § 580)
  - d. Format of First Page; Format and Filing of Papers (13 CCR § 595)
  
14. **Report on the Board's financial condition and related fiscal matters - Fiscal Committee.**
  - a. Report on the Board's Financial Condition for the 3<sup>rd</sup> Quarter of Fiscal Year 2022-2023.
  - b. Status report concerning the Board's collection of the Annual Board Fee.
  - c. Discussion and consideration of the Board's proposed budget for the next fiscal year, and whether any dealer/manufacturer fee adjustments are necessary.
  
15. **Discussion regarding the 2024 New Motor Vehicle Board Industry Roundtable focusing on "industry services" such as an overview of Board programs and the Department of Motor Vehicles' Investigations Division, Occupational Licensing Inspections Program, and the newly formed Industry Services Branch - Government and Industry Affairs Committee.**
  
16. **Discussion concerning pending legislation - Legislative Committee.**
  - a. Pending Legislation of Special Interest:
    - (1) Assembly Bill 473 (Assembly Member Aguiar-Curry) - Motor vehicle manufacturers, distributors, and dealers.
  - b. Pending Legislation of General Interest:
    - (1) Senate Bill 143 (Assembly Committee on Budget and Fiscal Review) - State Government (teleconference meetings under the Bagley-Keene Open Meeting Act)
    - (2) Senate Bill 544 (Senator Laird) - Bagley-Keene Open Meeting Act: teleconference.
  - c. Pending Federal Legislation of General Interest: None
  
17. **Discussion and consideration of proposed revisions to the assignment of cases to Board Administrative Law Judges and Office of Administrative Hearings by assigning cases according to the last digit in the protest no. when the protest is filed - Policy and Procedure Committee.**

18. **Executive Director's Report.**

- A. Administrative Matters.
- B. Case Management.
- C. Judicial Review.
- D. Notices Filed Pursuant to Vehicle Code sections 3060/3070 and 3062/3072.
- E. Other.

19. **Selection of Board meeting dates for 2024.**

20. **Closed Executive Session.**

Pursuant to Government Code section 11126(a)(1), all members of the Board shall convene in a closed Executive Session.

a. **Discussion and consideration of personnel matters - Administration Committee.**

Discussion and consideration of personnel matters, by all members of the Board.

b. **Consideration of annual performance review for Executive Director - Executive Committee.**

Consideration of annual performance review for Executive Director, by all members of the Board.

21. **Open Session.**

22. **Public Comment. (Gov. Code § 11125.7)**

23. **Oral Presentation before the Public Members of the Board.**

Let's Ride Motorsports Inc v. Textron Specialized Vehicles Inc. ("TSV")  
Protest Nos. PR-2815-23

24. **Closed Executive Session deliberations.**

Pursuant to Government Code section 11126(c)(3), Vehicle Code section 3008(a), and Title 13, California Code of Regulations, sections 581 and 588, the Board convenes in closed Executive Session to deliberate the decisions reached upon the evidence introduced in proceedings that were conducted in accordance with Chapter 5 (commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

**Consideration of Proposed Order.**

Let's Ride Motorsports Inc v. Textron Specialized Vehicles Inc. ("TSV")  
Protest Nos. PR-2815-23

Consideration of the Administration Law Judge's Proposed Order Granting Respondent's Motion to Dismiss Protest, by the Public Members of the Board.

25. **Open Session.**

26. **Adjournment.**

To request special accommodations for persons with disabilities at this or any future Board meeting or to request any accommodation for persons with disabilities necessary to receive agendas or materials prepared for Board meetings, please contact Alex Martinez at (916) 445-1888 or [Alejandro.martinez2@dmv.ca.gov](mailto:Alejandro.martinez2@dmv.ca.gov).