



OFFICE OF THE GOVERNOR

Incompatible Activities Statement

California Government Code section 19990 prohibits state officers and employees from engaging in certain activities that are determined by their appointing power to be inconsistent, incompatible, in conflict with or inimical to their duties as state officers or employees. No employment, activity, or enterprise shall be engaged in by any gubernatorial appointee that might result in, or create the appearance of resulting in, any of the following:

1. Using the prestige or influence of a State office for the appointee's private gain or advantage, or the private gain or advantage of another.
2. Using state time, facilities, equipment, or supplies for the appointee's private gain or advantage, or the private gain or advantage of another.
3. Using confidential information acquired by virtue of State involvement for the appointee's private gain or advantage, or the private gain or advantage of another.
4. Receiving or accepting money or any other consideration from anyone other than the State for the performance of an act which the appointee would be required or expected to render in the regular course of his or her duties.
5. Performance of an act in other than his or her capacity as an appointee and officer of the State knowing that such an act may later be subject, directly or indirectly, to the control, inspection, review, audit, or enforcement by such appointee. This prohibition does not prohibit an "industry" member of a board or commission, (e.g. a barber who is a member of the state Board of Barber Examiners) from performing the normal functions of his or her occupation.
6. Receiving or accepting, directly or indirectly, any gifts, including money, any service, gratuity, favor, entertainment, hospitality, loan, or any other thing of value, from anyone who is doing or is seeking to do business of any kind with the State or whose activities are regulated or controlled in any way by the State, under circumstances from which it reasonably could be inferred that the gift was intended to influence the appointee in his or her official duties or was intended as a reward for any official action on his or her part.
7. Not devoting his or her full time, attention, and efforts to his or her State office or employment during his or her required or regular hours of duty as a State officer or employee.



Appointees of the governor who are full time employees of the State of California shall not serve on a local appointed or elected governmental board, commission, committee, or other body or as a local elected official, accept or enter upon any outside employment, or undertake any volunteer activity without first receiving permission from their immediate superior or supervisor.

I have read and understand this Incompatible Activities Statement, and have received a copy. I agree to abide by the responsibilities and requirements of the Incompatible Activities Statement, and I understand that failure to comply with these requirements and responsibilities may result in disciplinary action up to and including dismissal, and/or civil or criminal prosecution in accordance with applicable laws.

Employee Name

Employee Signature

Date:

*Filing Instructions

Each appointee must file this Incompatible Activities Statement with the (Board/Commission/Agency etc.) to which he or she is appointed. Thank you.