**SAMPLE APPLICATION FOR FEE WAIVER**

STATE OF CALIFORNIA

NEW MOTOR VEHICLE BOARD

1507 21st Street, Suite 330

Sacramento, California 95811

In the Matter of the Protest of **PROTEST NO.** (leave blank)

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| --- | --- |
| NAME OF DEALERSHIP,  Protestant,  v.  NAME OF MANUFACTURER /DISTRIBUTOR,  Respondent. | **APPLICATION FOR FEE WAIVER** |

I, [enter name] do hereby apply to the New Motor Vehicle Board for a waiver of the filing fee in the above-entitled matter. The specific facts that justify such waiver are as follows:

[list the facts in support of a waiver]

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed at [enter city], California. Dated: [enter date]

PRINT OR TYPE NAME SIGNATURE

# **ORDER ON APPLICATION FOR WAIVER OF BOARD FILING FEES**

Good cause appearing, it is hereby ordered that the application is granted and the applicant is permitted to file the above-designated pleading without payment of the Board filing fee as required by Title 13, California Code of Regulations, section 553.40.

DATED:[enter date] NEW MOTOR VEHICLE BOARD

[signature]

EXECUTIVE DIRECTOR

**DISCLAIMER:** This sample provides a basic means for drafting a document for filing with the Board, but the sample should not be mistaken as a substitute for personalized advice from a qualified attorney or other person sufficiently knowledgeable to represent parties before the Board. The Board strives to provide relevant, accurate and complete information.  However, the Board cannot and does not warrant the relevancy, accuracy, completeness or propriety of the information provided in this sample.

Please contact Board staff at 916-445-1888 if you need procedural assistance with this matter.