

NEW MOTOR VEHICLE BOARD

MONTHLY ADMINISTRATIVE MATTERS UPDATE

November 2021

Budget Items

- Previous Fiscal Year (FY) Budget - The 2020/2021 FY closed on June 30, 2021. The budget allotment for FY 2020/2021 was \$1,666,000. The Board stayed within the allotment and spent \$1,585,000.

A detailed end of the year budget report will be presented at the December 7, 2021, General Meeting.

- Current FY Budget – Current 2021/2022 Budget allotments provided by the Department of Finance show a budget of \$1,514,844 for personnel and \$263,188 for operating expenses. The total 21/22 budget is \$1,778,032.
- New Motor Vehicle Board (NMVB) Annual Fee - The NMVB annual collection of fees from manufacturers and distributors began in August. Staff have collected \$714,762 of the \$800,000 total to be collected.
- Arbitration Certification Program (ACP) Annual Fee - The annual collection of ACP fees is complete. Staff collected \$1,546,976 from manufacturers within the ACP’s jurisdiction and deposited the funds directly into ACP’s account.
- Out of State Travel - Due to COVID restrictions, discretionary travel for training and conferences is not permitted at this time.

Mediation program

The Mediation program has received 326 cases since January 1, 2021 with 37 cases currently open. The cases are mediated by mediation analysts Holly Victor and Lee Moore.

Staff training

Staff training for 2021 has been limited to virtual training. Training was 100% job related in the following topics:

Defensive Driving	Privacy and Security Training
Implicit Bias	Diversity and Inclusion
Ethics for State Officials	ADA Accessible Documents

Website update

The Board's website has received 33,490 visitors to date in 2021. The top three pages viewed by visitors continue to be the Home page, Mediation Request Form and Mediation Overview.

Lease renewal/relocation

The NMVB's long-term lease for its current location expired on July 31, 2021, and we are now operating under a two-year "soft" lease and have asked DMV's Administrative Services Division, Facilities Operations Branch to begin a search for a new site.

A detailed report on the relocation, including costing and possible location will be presented at the December 7, 2021, General Meeting.

Pandemic Related update

The Department of General Services ("DGS") released a State-Wide Telework Policy on October 5, 2021. The policy was updated in a direct response to the pandemic and the use of Emergency Telework agreements by many departments. Some details are still being worked out and when everything is finalized, NMVB Team members will enter into new Telework Agreements with management. The current hybrid schedule of three days remote work and two days in the office work will continue.

NMVB Contact

If you have any comments or questions regarding this informational update, please contact Dawn Kindel, Assistant Executive Officer at dawn.kindel@nmvb.ca.gov